

Application for a
Mutual Exchange of Tenancies



PLEASE FILL IN THIS APPLICATION IF:

You have found someone to exchange properties with and wish this exchange to be considered

1. Your details

Title

Full Name

Home

Address

Daytime

Mobile

Date of Birth

2. How long have you lived at the above address?

Years

Months

3. Who is your landlord?

What is his/her address?

4. Are you the sole tenant of the above property? Yes

No

If your answer is **yes**,
please go to question 5

If your answer is **no**,
please give details
below

Who else is a tenant of the above property?

Title

Full Name

Date of Birth

Do they live at the property with you?

Yes

No

If your answer is **no**,
please give details
below

If no, please
give their
address;

What type of property do they live in? (Please **tick**)

House

Maisonette

Flat

Other

Bungalow

5. How many bedrooms are there in your property?

6. If your property is a flat, is it on the:

Ground floor

First floor

Above first floor

7. Who else lives at the property with you?

Full Name

Date of Birth

Sex

Relationship to you

8. Are you or anyone else in your household expecting a child?

Yes

No

If yes, who is pregnant?

When is the baby due?

9. Is there anyone else not mentioned above who you wish to live with you if you exchange?

Yes

No

If **yes**, please give details below;

Title

Full Name

Sex

Address

Relationship (to applicant)

Date of Birth

10. Details of the person who you wish to exchange with

Full Name

Address

Landlord

What type of property do they live in? (Please **tick**)

| | |
|----------|------------|
| House | Maisonette |
| Flat | Other |
| Bungalow | |

11. How many bedrooms does the property have?

12. If your property is a flat, is it on the:

| | | |
|--------------|-------------|-------------------|
| Ground floor | First floor | Above first floor |
|--------------|-------------|-------------------|

THE FOLLOWING MUST BE COMPLETED BY ALL APPLICANTS

13. Why do you wish to move from your current home?

14. Have you made any improvements or alterations to your home? Yes No

If **yes**, please give the address

The details given on this form are true to the best of my knowledge. I have read and understood the conditions of mutual exchange supplied by Aspire Housing.

(Both tenants must sign the form if you have a joint tenancy)

| | |
|--------|--------|
| Signed | Signed |
|--------|--------|

| | |
|---------------|---------------|
| Date of Birth | Date of Birth |
|---------------|---------------|

PLEASE NOTE: IF YOU ARE CURRENTLY IN ANY RENT ARREARS YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL THEY ARE CLEARED.